

AU Abroad Supplement Form – All other abroad programs

The University Honors Program encourages Honors students to take advantage of the many programs offered by AU Abroad. Many Honors students structure their Honors coursework and choose not to pursue Honors credit while abroad so as to devote more time to travel, study and internship opportunities. Some students, however, may decide to obtain Honors credits while abroad. The University Honors Program allows students to take *up to 8 credits total during any/all AU Abroad Programs*. There are several ways in which students can receive credit while on AU Abroad depending on the program. For all AU Abroad programs (except Madrid and Madrid and the Mediterranean), please complete the following instructions. For the Madrid, Madrid and the Mediterranean program, please refer to the “AU Abroad Honors Supplement Form – Madrid/Mediterranean.”

All AU Abroad Programs: *Students must receive prior approval from the University Honors office to supplement a course outside the Madrid/Mediterranean programs.* Students must then complete Honors supplements with an AU professor based at the Washington, DC campus. Students are strongly encouraged to contact their DC-based professor prior to going abroad to facilitate the supplement process. The Honors supplement **MUST** count for at least 20% of the course grade. The professor will be advised later in the semester as to where to submit the supplement grade that will later be factored into the overall course grade.

Students must fax or email the completed AU Abroad Honors Supplement form signed by the AU professor based in DC to the University Honors Program. Attached to the form, please include a document detailing the content and requirements of the supplement and the work submission deadlines.

Please note: It may take up to a semester for an “H” to appear on your transcript. When grades from the AU Abroad program are delayed, the appearance of the “H” will likely take longer. Please contact the Honors office if there is a problem after one entire semester.

Students who wish to conduct their Honors Capstone Project while abroad must receive permission to do so from their Department Honors Coordinator and the University Honors Program. In general, all Capstone work must be completed with a DC-based AU professor and with the approval of the Department Honors Coordinator.

Examples of Honors AU Abroad supplement course work:

Students and professors alike are encouraged to development supplemental work that will enhance the student’s AU Abroad experience. Supplements that require students to further engage in opportunities outside the classroom are especially encouraged. Examples of such supplements include

- Expanded research that involves extensive interviews with primary sources on-site.
- Expanded research that involves written material in the native language that is not readily available in the United States.
- Exploration of texts and material not readily available in the United States.
- Visits to and written analysis of additional museums, historical centers, and/or galleries.
- Intensive translation of texts and material pertinent to the locale.



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Please return to the University Honors Office in Hurst 206 via e-mail (honors@american.edu) or fax (202.885.7013). You will only be contacted if further approval is needed. If you have any further questions, please contact us at honors@american.edu or at 202.885.6194. Please keep a signed copy for your records.

FOR OFFICE USE ONLY	RB: _____	Date: __/__/__	E: _____
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Student Name:	
Student ID #:	
Student Phone:	
Student Email:	

AU Abroad Program Name/Location:	
Name of AU Abroad On-Site Director:	
Email of AU Abroad On-Site Director	

Course Number and Name:	
Course Professor:	
Semester and Year:	
# of Credits:	

I approve the attached work plan, submission deadlines and grading procedure for this Honors/AU Abroad Course Supplement.

Signature of DC-based AU Professor who will grade the Supplement

Date

Printed Name of DC-based AU Professor

University Honors Program Director, Michael Mass

Date