



COLLEGE of ARTS & SCIENCES

CAPITAL EXCELLENCE: A TRANSITION TO TEACHING GRANT

AMERICAN UNIVERSITY SCHOOL OF EDUCATION, TEACHING & HEALTH - LICENSURE PROGRAM

Application for DC Public and Charter School Teachers - Cohort II - Summer and Fall 2009

BIOGRAPHICAL INFORMATION

Please type or print.

Social Security Number (used as your applicant ID)

Date of Birth (MM/DD/YY)

Name (First, Middle Initial, Last)

Gender Male

Female

ADDRESS

Street (and Apartment Number)

Daytime Phone Number

City/State

Zip Code

E-mail Address

Evening Phone Number

D.C. PUBLIC AND PUBLIC CHARTER SCHOOL AFFILIATION

School Name

Type of Teaching License

Number of Years Teaching

Current Teaching Grade Level

Grade Level and Subject Area in Which You are Seeking Licensure

PRAXIS SCORES

Participants must earn a passing score (as set by the DC teacher licensing agency) on both the Praxis I exam and the appropriate content area Praxis II exam in order to be admitted into this program. You must have all scores sent electronically from ETS to American University. The code for American University is 5007. If you have already completed the tests, you may include an official score report.

Additionally, Passing scores on the Praxis II pedagogy exam are required before the completion of the program. For more information about the Praxis exams please go to the ETS website - www.ets.org/praxis.

EDUCATIONAL BACKGROUND

College/Universities Attended

Dates of Attendance

Degree Awarded

1)

An official transcript must be submitted from every college/university attended.

2)

An official transcript must be submitted from every college/university attended.

LETTER OF INTENT

All applicants to the "Capital Excellence" program are required to submit a letter of intent. Your letter should address your goals as a teacher in DC Public and DC Public Charter Schools, your teaching qualifications, your desire and commitment to participate in the program, your availability to participate in all program courses and support activities, and how, if selected, you envision using the knowledge and resources you gain through the program to advance the quality of teaching in DC Schools.

LETTERS OF RECOMMENDATION

Eligible applicants for "Capital Excellence" must submit two letters of recommendation. If you are currently teaching, one of your letters of recommendation must be from your school administrator or principal.

PARTICIPANT SIGNATURE

I certify that the forgoing information is true and complete to the best of my knowledge.

Signature

Date

Please submit this application form along with your official college/university transcripts, letters of recommendation, and letter of intent to "Capital Excellence," Attn: Amalie Gorbold, Gray Hall Room 117, American University, 4400 Massachusetts Ave. NW, Washington, DC 20016. Or Fax: 202-885-1187. Complete applications are due by April 3 for Summer and June 5 for Fall.

## Admission and Application Checklist

- ✓ Applicant is employed as a teacher in a DC Public or DC Public Charter School. OR Applicant has an offer of employment from a DC Public or DC Public Charter School. Applicant, if accepted, must remain an employee of DC Schools for the duration of the program.
- ✓ Applicant is working in the grade or subject that he/she will be receiving licensure. Applicant must continue teaching at this grade level or in this subject for the duration of the program.
  - ✓ Applicants for the **Elementary Education** program must be working in a grade 1-6 classroom. We cannot accept teachers working in Pre-K or K classrooms.
  - ✓ Applicants for the **Secondary Education** program must be working in a grade 7-12 classroom in one of the following subject areas: English, mathematics, social studies, biology, chemistry, or physics.
  - ✓ For the following programs applicants may be in K-12 classrooms – **ESOL, French or Spanish, performing arts.**
  - ✓ These grade requirements are governed by state licensure regulations.
- ✓ Applicant must submit official transcripts (in a university sealed envelope, no photocopies) from all universities previously attended.
- ✓ For the **Secondary Education Program**, applicant is required to have either a BA/BS in the subject area for which he/she is seeking licensure or have completed at least 33 credit hours in that discipline.
- ✓ For the **Elementary Education Program**, applicant is required to have taken a number of content courses such as math, history, English, social studies, science, etc. These courses are usually completed in an applicant's undergraduate career. A transcript review will be completed after the applicant is accepted to determine if applicant will need to take any additional courses.
- ✓ Applicant must earn passing scores (as set by the DC teacher licensing agency) on both the Praxis I exam and the appropriate content area Praxis II exam for program admission. Please go to the School of Education, Teaching & Health website more information about Praxis exams - <http://www.american.edu/cas/seth/praxis.cfm>
- ✓ Passing scores on the Praxis II pedagogy exam are required before the completion of the program.
- ✓ Applicant must submit a one-page letter of intent addressing the applicant's:
  - ✓ goals as a teacher in DC Schools,
  - ✓ teaching qualifications,
  - ✓ desire and commitment to participate in the program,
  - ✓ availability to participate in all program courses and support activities, and
  - ✓ how, if selected, he/she envisions using the knowledge and resources gained through the program to advance the quality of teaching in DC Schools.
- ✓ Applicant must submit two letters of recommendation. If applicant is currently teaching, one letter of recommendation must be from his/her school administrator or principal.