



AMERICAN UNIVERSITY
WASHINGTON, D C

HIPAA POLICY

April 14, 2003

The university complies with the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations (“HIPAA”) as described below.

University offices and departments engaged in HIPAA-regulated activities must comply with HIPAA. University departments that create, use, receive, or disclose protected health information must notify the university’s designated HIPAA Privacy Official who will determine whether the activity requires HIPAA compliance. University contracts that involve the creation, use, or disclosure of protected health information will be reviewed for HIPAA compliance.

American University’s self-insured health insurance program and medical flexible spending account plan comply with HIPAA for the protection of participant health information. The university and its benefit plan vendors will notify participants of the plans’ privacy practices, will implement standards and procedures to enforce this HIPAA policy, and mitigate any adverse effects arising out of any unauthorized use or disclosure of protected health information.

Questions about this policy should be directed Patricia Kelshian, Executive Director, Risk and Contracts Management, and designated HIPAA Privacy Official (extension 3284).

