

**BYLAWS OF THE
AMERICAN UNIVERSITY CLUB COUNCIL**

ARTICLE I - NAME AND PURPOSE

Section 1 - Name

The name of this organization shall be the American University Club Council, hereafter referred to as the AUCC.

Section 2 - Authority

The AUCC shall be the governing organization for clubs within the American University.

Section 3 - Purpose

The purpose of the AUCC is to (a) fund all clubs recognized by Student Activities as necessary and (b) provide programmatic support for all recognized clubs and (c) serve as the primary arbiter of disputes between such clubs or within club leadership.

ARTICLE II - CAUCUSES

Section 1 - Establishment of Caucuses

Five caucuses shall be established: (a) Academic and Professional; (b) Ethnic and Cultural; (c) Performing Arts, Social, and Recreational; (d) Political and Special Interest Groups; and (e) Religious and Service.

Academic and Professional:

Clubs whose purposes demonstrate interest in area of study or the improvement of professional skills.

Ethnic and Cultural:

Clubs whose purpose is to celebrate, educate, and promote ethnicities and cultures.

Performing Arts, Social, and Recreational:

Clubs whose purposes are to promote the performing arts or to focus on a mutual recreational/non-academic interest.

Political and Special Interest Groups:

Clubs whose purposes are to promote a political cause or to influence policy.

Religious and Service:

Clubs whose purposes either focus on religious/faith-based ideals or community service.

Section 2 - Modification of Caucuses

The caucuses may be modified via amendment to the bylaws. Modification shall only occur during a Meeting for Business. At no time shall more than seven (7) or fewer than five (5) caucuses exist.

Section 3 - Assignment of Clubs

Each club shall be assigned to appropriate caucuses by the Chair and Vice-Chair. Club leaders shall have the right to request that the Chair reconsider his/her determination as to in which caucus their organization belongs.

ARTICLE III - LEADERSHIP**Section 1 - Chair**

The Chair shall be selected in accordance with Article IX, Section 1 of the AUCC Constitution. The Chair shall have the power and responsibility to plan and preside over any meetings; act as the sole spokesperson of the AUCC; serve as the overall administrator and office manager of the AUCC Office; provide appropriate mediatory services to club disputes; assist with electoral issues; shall have the authority to exercise any emergency powers necessary, under the supervision of Student Activities, to ensure the continued existence and successful operation of AUCC. The Chair also may delegate any reasonable task related to the AUCC to the Vice-Chair. The Chair shall be expected to uphold a standard of objectivity and respectability. The Chair has the power to break a tie to achieve quorum (as per Article VII of the Constitution), and this power can also be delegated to the Vice-Chair. Financially, the Chair is required to keep a working budget of the AUCC and keep records of all allocations and other important documents. The Chair of the AUCC will be required to submit a biannual report to the President of the Student Government and the President of the Graduate Leadership Council. The report will include a listing of all monies allocated as well as a report regarding general programming for club leaders. The term of the Chair shall begin following the end of the spring semester in which they were selected, span through the summer and through the entire academic year following, except in the case of removal from office or resignation.

Section 2 - Vice-Chair

The Vice-Chair shall be selected in accordance with Article IX, Section 2 of the AUCC Constitution. The Vice-Chair shall serve as the acting chair in the absence of the Chair. Should the office of the Chair become vacant, the Vice-Chair shall become acting Chair until such time that the AUCC Chair appointment committee appoints another Chair.

Section 3 - Eligibility

The Chair and Vice-Chair must not serve as an executive board member of any club or association during the academic year of their term.

ARTICLE IV - MEMBERSHIP**Section 1 - Composition**

Pursuant to Article V of the Constitution, the voting members of the AUCC are five (5) to seven (7) Caucus Representatives and a representative from each of the SG and the GLC. The AUCC Chair, Vice-Chair, and Student Activities AUCC Advisor are non-voting members, except the Chair may vote to break a tie.

Section 2 - Eligibility

Caucus Representatives must not serve as an executive board member of any club or association within their respective caucuses.

Section 3 - Vacancies

Caucus Representative vacancies will be filled by caucus election if possible, or by the chair may nominate a short-term replacement to be approved or denied by a majority vote of the AUCC. This vote may take place electronically, provided the Chair provides a statement explaining why the candidate was nominated. Replacement SG or GLC representatives can

be appointed in the same process as the original representatives.

Section 4 - Removal of Members

Subsection 1 – Chair

The Chair may be removed by an affirmative vote of 3/4 of the AUCC with approval from the Director of Student Activities.

Subsection 2 – Vice-Chair

The Vice-Chair may be removed by an affirmative vote of 3/4 of the AUCC with approval from the Chair. At which point, the Chair may appoint a new Vice-Chair.

Subsection 3 – Caucus Representatives

A Caucus Representative may be removed by petition of 2/3 of the clubs within that caucus (each club is allowed to vote once) or an affirmative vote of 3/4 of the AUCC. Caucus representatives will immediately be removed, without a vote, should they at any time during their tenure become an officer in a club within their caucus

ARTICLE V - ASSOCIATIONS

Associations are clubs that contribute to the AU community by providing excellent programming. To assist these clubs in providing additional quality programming, they are allowed to receive more money during Budget Allocations and Appeals than clubs without association status.

Section 1 – Request for Association Status

Any club that has been recognized for at least five years; holds highly visible events reaching out from their club population; and has received more than \$3000.00 in Fall Budget Allocations, Fall Budget Appeals, and Spring Budget Appeals for at least three (3) consecutive (including the year in which the club applies for association status) academic years may apply for the association title. Also, applicant clubs must complete an application of the Chair's design and send an executive board member to the AUCC for an interview. This interview shall allow the AUCC membership to ask any relevant questions they have about the club and its application before making a decision. After the completion of the interview, the membership of the AUCC will immediately reconvene, using the Meeting for Business format, to approve or deny the request.

Subsection 1 – Application

The application for association status will contain the following.

1. Number of years active in the AU community
2. Number of active members
3. Number of sponsored events and descriptions of the events
4. Number of co-sponsorships and descriptions of the events
5. Brief explanation as to how the club and the AU community will benefit from association status

Subsection 2 – Interview

The interview will be similar to Budget Hearings, in which the AUCC membership will ask any necessary questions and the applicant may bring up anything else they wish. The interview is further defined in Article VI, Section 5, Sub-section 5.

Subsection 3 – Notification

The Chair must notify, in writing, the club of the determination of the request within five (5) academic days of the determination.

Section 2 – Request for Removal of Association Status

The officers of a club that wishes to surrender association status must submit, in writing, to the Chair and Vice-chair that they wish to do so. The Chair or Vice-chair will then arrange, in conjunction with the club's leadership, a meeting for all members of said club for business regarding association status. The Chair or Vice-chair must be present at this meeting. A majority of vote of members in attendance will suffice as approval of the motion to surrender association status. The Chair or Vice-chair, if in attendance, has the right to deem the vote fraudulent, and second meeting must be scheduled once all necessary measures have been taken to secure a fair vote.

Section 3 – Limitations

A club may only petition to change its association status once per academic year.

ARTICLE VI - MEETINGS

Section 1 - Convening a Meeting

Membership shall convene upon order of the Chair to take up any relevant business. The AUCC may further be convened upon request of a majority of the membership of the AUCC. When a meeting is scheduled, the type of meeting must also be specified. The meeting shall be convened as a Meeting for Business if the specification is not included.

Section 2 - Robert's Rules of Order

"Robert's Rules of Order, Newly Revised" shall be followed by the AUCC as a procedural guide for running meetings when the contents of the book do not conflict with the AUCC Constitution or these bylaws.

Section 3 - Conflicts of Interest

Any member of the AUCC must abstain in any vote concerning clubs of which they are a member.

Section 4 - Audio Recording of Meetings

It is the preference of the AUCC to record the audio of all allocation hearings, appeals hearings, and association interviews, as well as any other meeting that needs to be recorded in the opinion of the Chair. These recordings should be maintained in good and accessible condition for the academic year in which they are recorded. Any club may sign a wavier, as provided by the Chair, to prevent the use of audio recorders. Clubs will be notified when recording will take place and be offered the opportunity to sign the wavier before recording occurs. Failure of a club representative to appear and sign or sign the wavier at an earlier time will be considered to have acquiesced to being recorded. The clubs and the AUCC also acknowledge technical problem as a part of conduction business and understand that audio recorders cannot be available sometimes even if wanted. Technical difficulties with audio recording will not be grounds to reschedule a hearing, interview, etc. Club Officer's may

access and have the right to access their respective club's audio files in a reasonable manner as specified by the Chair.

Section 5 - Types of Meetings

Subsection 1 - Meetings for Business

The AUCC shall use Meetings for Business to discuss and decide upon all exclusively internal matters; to make Budget Allocations and Appeals determinations; and to determine if a club applying for association status receives the privilege or not

1. Meeting for Business Privacy

By a majority vote, the meeting for business may be closed to only members of the AUCC. This vote may be taken electronically. Membership shall not disclose information about closed without approval of the Chair.

2. Conversion of Meeting

Upon majority vote, a Meeting for Business may be converted into another type of meeting specified within these bylaws, provided there are no restrictions against the conversion.

Subsection 2 – Fall Budget Allocation Hearings

1. Entitlement to Hearings

Each club requesting an allocation from AUCC shall be entitled to have a hearing. Hearings shall begin as soon as feasible following the deadline to submit a budget, but no later than one (1) week following the submission of budgets. Budget Hearings are open to the public.

2. Hearing Times

The Chair, in consultation with the membership of the AUCC, shall establish the hearing schedule, in which each club may sign up for one hearing. Additional times may be allocated if necessary, in the determination of the Chair.

3. Hearing Format

The format for each hearing shall be decided by the Chair but must allow an opportunity for the requesting organization to present and members of the AUCC to ask questions.

Subsection 3 - Fall Budget Appeals Hearings

1. Entitlement to Appeal

Any club that applied for a Fall Budget Allocation from the AUCC has the right to appeal the AUCC's decision. The Chair shall provide a form that clubs may use to request a Fall Budget Appeals Hearing. This form shall be provided within three (3) academic days following the publication of Fall Budget Allocations and shall be due within ten (10) to fifteen (15) academic days following the publication of Fall Budget Allocations. Appeal Hearings are open to the public.

2. Hearing Times

The Chair, in consultation with the membership of the AUCC, shall establish the hearing schedule, in which each club may sign up for one hearing. Hearings shall begin as soon as feasible following the deadline to submit an appeal request, but no later than one (1) week following the submission of appeal requests. Additional times may be allocated if necessary, in the determination of the Chair.

3. Hearing Format

The format for each hearing shall be decided by the Chair but must allow an opportunity for the requesting organization to present and members of the AUCC to ask questions.

4. Club Representation

Clubs requesting an appeal must send an executive board member to represent their club at their respective hearings. Any club failing to do so will be considered as having waived their right to appeal.

Subsection 4 – Spring Budget Appeal Hearings

1. Entitlement to Appeal

Any club may request the AUCC reconsider (or consider, in the case of newly established clubs) their budgets, respectively. The Chair shall provide a form that clubs may use to request a Spring Budget Appeals Hearing. This form shall be provided within two (2) weeks of the beginning of the spring semester and shall be due within ten (10) to fifteen (15) academic days following the publication of the Spring Budget Appeals Hearing request form. Appeal Hearings are open to the public.

2. Hearing Times

The Chair, in consultation with the membership of the AUCC, shall establish the hearing schedule, in which each club may sign up for one hearing. Hearings shall begin as soon as feasible following the deadline to submit an appeal request, but no later than one (1) week following the submission of appeal requests. Additional times may be allocated if necessary, in the determination of the Chair.

3. Hearing Format

The format for each hearing shall be decided by the Chair but must allow an opportunity for the requesting organization to present and members of the AUCC to ask questions.

4. Club Representation

Clubs requesting an appeal must send an executive board member to represent their club at their respective hearings. Any club failing to do so will be considered as having waived their right to appeal.

Subsection 5 – Association Status Applicant Interviews

1. Entitlement to Interview

Any club that meets the requirements as described in Article V of these bylaws and submits the appropriate application shall be entitled to an interview. The Chair shall

convene the membership for the interview within two (2) weeks of receiving the application.

2. Interview Time

The Chair, in consultation with the membership of the AUCC and the applicant club's executive board member who will represent the club at the interview, shall establish the time for the interview.

3. Interview Format

The format for each interview shall be decided by the Chair but must allow an opportunity for the requesting organization to present and members of the AUCC to ask questions.

4. Club Representation

Clubs requesting an interview must send an executive board member to represent their club at their respective interviews.

Subsection 6 – Electronic Votes

The membership may vote via email when specifically allowed to by these bylaws. The Chair must email all materials concerning the vote to the membership; specify a time when the vote will be counted, but allowing the membership at least three (3) days to vote; and make a copy of emails and other records involved the vote and submit them to Student Activities. The decision of the vote must be publicized. Members who do not respond by the specified time for voting shall be considered to have abstained. If three (3) members request that the meeting be done in person by the specified time for voting, the electronic vote shall be null and a Meeting for Business shall be convened to discuss and decide the issue.

ARTICLE VII - FUNDING

Section 1 – Fall Budget Allocations

The AUCC shall fund clubs, primarily, through Fall Budget Allocations.

Subsection 1 - Requests for Allocations

All clubs must be an approved club and deemed eligible to receive funds by Student Activities before applying for funds from the AUCC. All clubs requesting an allocation from AUCC shall be required to submit a written application of the Chair's design. This design, however, shall require that clubs report their programming for the previous semester as well as a breakdown by line-item of where allocated funds have been used. These requests shall be due on a date determined by the Chair, which should occur after the election of the Caucus Representatives in the beginning of Fall Semester and no earlier than one (1) week after the publication of application for Fall Budget Allocations

Subsection 2 - Determination and Criteria

Allocation determinations shall be made by the membership following the completion of all Budget Allocation Hearings. Allocations will be based on the following criteria:

1. Membership - as determined by listserv members and average attendance at general meetings
2. Longevity – length of time an organization has been in continual existence
3. Success and level of programming

4. AU population impacted by the club
5. Past fundraising and budgeting record
6. Amount of funds in rollover from the previous fiscal year at the disposal of the club
7. Arguments from club representatives, both written and verbal
8. Participation in Caucus Representative Elections

Subsection 3 – Publication of Allocation Determination

The Chair shall publicize the determination of all allocations within five (5) academic days of the determination.

Subsection 4 – Allocation Statement

Each Caucus Representative will issue a written statement about each club under their respective caucuses explaining the reasoning behind the AUCC allocation decisions in a timely fashion to the Chair. Each club will ONLY receive the statement that relates to their own club. Clubs are, however, free to distribute their own allocation statement as they please, as long as the statement is disturbed in whole. These statements will only be issued with fall allocations.

1. Protection of Individual Members

Statements may only discuss the AUCC's decision as whole. No person may be mentioned by name or title. (i.e. "the Chair advocated for cutting your allocation")

2. Approval and Distribution

Caucus Representatives shall write and submit all allocation statements within five (5) academic days of an allocation approval to the AUCC in a method of the Chair's choosing. The Chair may then review and distribute the statements (non-electronic, but an electronic version may also be issued), unless the Chair finds a grievous error. The Chair may then correct the error and distribute the statement, but the Chair must send a copy of the revised version to the appropriate Caucus Representative.

Subsection 5 - Dispersal of Allocations

Money allocated to clubs for the entire year by the AUCC shall be divided in half. The first half shall be given to the club at the time of the original allocation. The second half shall be given to the club once the club has proven evidence of meeting the fundraising requirement to the Chair or Vice-Chair.

Section 2 – Budget Appeals

Subsection 1 - Requests for Appeal

All clubs must be an approved club and deemed eligible to receive funds by Student Activities before applying for funds from the AUCC. All clubs requesting an appeal from AUCC shall be required to submit a written application of the Chair's design. For Spring Budget Appeals, however, this design shall require that clubs report their programming for the previous semester as well as a breakdown by line-item of where allocated funds have been used. These requests shall be due on dates as specified in Article V.

Subsection 2 – Determination and Criteria

Appeal determinations shall be made by the membership following the completion of all Budget Appeal Hearings. Appeals will be based on the following criteria:

1. Membership - as determined by listserv members and average attendance at general meetings
2. Longevity – length of time an organization has been in continual existence
3. Success and level of programming
4. AU population impacted by the club
5. Past fundraising and budgeting record
6. Amount of funds in rollover from the previous fiscal year at the disposal of the club
7. Arguments from club representatives, both written and verbal
8. Participation in AUCC Caucus Elections
9. Amount of funds already allocated within the academic year

Subsection 3 – Publication of Appeals Determination

The Chair shall publicize the determination of all appeals within five (5) academic days of the determination.

Subsection 4 - Dispersal of Appeals

Money from the AUCC allocated to clubs during Fall Budget Appeals shall be divided in half. The first half shall be given to the club at the time of the approval of the appeal. The second half shall be given to the club once the club has proven evidence of meeting the fundraising requirement to the Chair or Vice-Chair. Money from the AUCC allocated to clubs during Spring Budget Appeals shall be allocated in full.

Section 3 - Revenue Requirements

Clubs are required to fundraise an amount equal to ten percent (10%) for clubs and fifteen percent (15%) for associations of their Fall Budget Allocation and Fall Budget Appeal, as per Article XI, Section 3 of the Constitution. All clubs that fail to meet the Revenue Requirement shall not receive the second half of their Fall Budget Allocations and Appeals. The money will instead return to the AUCC operating account.

Subsection 1 – Due Date of Revenue Requirements

Clubs shall be required to have deposited their fundraised monies within one (1) week of the day when clubs may no longer sponsor events at the end of the fall semester as determined by the university.

Subsection 2 - Waiver of Requirement

When the fundraising requirement is anticipated to be met during the academic year, but after the fall deadline, the Chair may extend the deadline of the fundraising requirement if deemed necessary. In the event of an extended deadline, the Director of Student Activities, and the Student Activities Financial Administrator must be consulted and kept informed.

Subsection 3 - Definition

Fundraising shall be defined as any proceeds, dues, and contributions received by the club external from existing American University funds.

Section 4 – Allocation and Appeal Limits

Clubs and Associations may not receive more than five percent (5%) and ten percent (10%), respectively, of the total AUCC yearly budget for the total of their respective Budget Allocations and Appeals.

Section 5 – Programmatic Assistance

The AUCC may provide additional funding to clubs as a co-sponsor, up to \$500.00 per event. All clubs requesting Program Assistance from AUCC shall be required to submit a written application of the Chair’s design. All amounts must be approved by a vote of the AUCC; this vote may be taken electronically.

Subsection 1 – Co-sponsorship Rights

The Chair may require that clubs using Programmatic Assistance include the AUCC logo and list the AUCC as a co-sponsor on all publications and advertisements for events. Failure of clubs to abide by this regulation is grounds to deny future programmatic assistance.

Section 7 – Additional Benefits

The AUCC also has the ability to purchase supplies or services for all clubs recognized to receive funding under Student Activities regulations.

Section 8 – Co-Sponsoring with Non-Club Organizations

The AUCC has the right co-sponsor with non-club AU organizations, such as: student government, student media organizations, and university departments. Each co-sponsorship must be approved by the Chair, Vice-Chair, and a majority vote of the membership. The AUCC is, limited to \$5000 per academic year for non-club co-sponsorships. This kind of funding may never be allocated from the AUCC restricted account, and the AUCC must favor funding club organizations over non-clubs. The vote may be taken electronically.

Subsection 1 – Exceptions

The \$5000 limit on funding is null during the last week to transfer funds of the academic year as set by Student Activities.

ARTICLE VIII – GOOD-FAITH AGREEMENT

The Chair shall issue a document to be signed by at least two executive board members of each club, including the club’s President or equivalent thereof.. This document will state the operating policy of the AUCC Chair and Vice-Chair, as to prevent miscommunication. All clubs, the Chair, and Vice-Chair are to act in good-faith with this document. This document will also collect contact and identification information about the clubs signatories in order to facilitate relations between the AUCC and the clubs. Failure to have an adequately completed agreement as determined by the Chair and Vice-Chair will result in a hold being placed on the offending club’s account and the Chair will not release any allocated funds to said account. Once the club complies, the Chair will take the necessary actions to remove the hold on the account and release all allocated funds to the said club. Not acting in good-faith as stipulated by the agreement is not grounds for placing a hold on the account, failing to release allocated funds, restricting funds, nor suspending funds in any manner.

ARTICLE IX - AUDIT AND INVESTIGATION

Section 1 - Initiation of Investigation

The Chair shall be empowered to investigate any incident or situation they deem warranted, including inappropriate use of funds, substantial deviations from submitted budgets, failure to adhere to programmatic standards, and failure to adhere to AUCC policies. When Student Activities gives a reasonable cause for an investigation or the majority of the AUCC membership votes to authorize an investigation, one shall be initiated.

Section 2 - Investigation

The Chair shall conduct all investigations as initiated in Section 1 of this article with the assistance of the Vice-Chair. The investigation shall be concluded with all due process and the determination of the investigation and proposed action reported to the AUCC Advisor, the Director of Student Activities, and the membership.

Section 3 - Available Actions

If the club in question has been found to have taken inappropriate actions, the Chair shall convene the membership to determine the appropriate course of action from the following: compose a written warning to the club; recommend to Student Activities that the executive board of the club be replaced; recommend to Student Activities that the club be placed on probation or lose club status permanently; and/or suspend funds. The membership of the AUCC shall determine how much, if any, funds are to be suspended. Funds should only be suspended with the utmost discretion and only in cases where the funds would be used for expenses not consistent with the organization's proposed budget or purpose.

ARTICLE X – AUCC APPEALS BOARD

Section 1 – Purpose

The Appeals Board is responsible for addressing concerns from clubs and other AU offices and divisions against the AUCC. The Appeals Board shall only convene once both plaintiff and the AUCC have, in all due diligence, attempted to resolved the matter between themselves. The Appeals Board is also responsible for considering amendments to the AUCC constitution. The AUCC Appeals Board does not conduct Fall and Spring Budget Appeals Hearings.

Section 2 – Membership

Membership shall consist of those specified in Article XII of the AUCC Constitution.

Subsection 1 – Conflicts of Interest

Any member of the AUCC Appeals Board that serves as an executive of the plaintiff club or organization must recuse themselves.

Subsection 2 – The Role of the AUCC Chair and Vice-Chair

The AUCC Chair and Vice-Chair shall decide between themselves who will serve on the Appeals Board and who will represent the AUCC in Appeals Board Hearings for the entirety of each case.

Subsection3 – Election and Service of Club Body Appeals Board Members

The Appeals Board Chair shall within three (3) weeks of the beginning of the Fall academic semester design and conduct a fair elections process to elect Club Body members to the Appeals Board. One (1) member shall be elected from each AUCC club caucus, and

serve on cases in rotation. If the rotation would cause a Club Body member to recuse themselves, the rotation will be rearranged in a design that would not cause a Club Body member to recuse themselves. The Appeals Board Chair is responsible for managing the rotation schedule. Club Body Appeals Board Members may not be an executive board member of any club, an AUCC member, SG senator or executive, or GLC executive.

Section 3 – Hearings and Meetings

The Appeals Board will use hearings to examine the complexities of each case. The Appeals Board will then shortly reconvene in a meeting to discuss and determine a remedy for each case.

Subsection 1 – Hearings

1. Convening a Hearing

All clubs requesting a hearing from AUCC Appeal Board shall be required to submit a written application of the Appeals Board Chair’s design. The application, however, shall require the applicant to narrate the nature of the complaint against the AUCC. Once the application has been completed and submitted, the Appeals Board Chair shall convene the Appeals Board within two (2) weeks to address the case. The Appeals Board Chair shall also provide all the members of the AUCC and the Appeals Board with a copy of the completed application no later than five (5) days before the hearing. The Appeals Board Chair may refuse to accept an application if the Appeals Board Chair believes that the plaintiff club or organization has not, in all due diligence, attempted to resolve the matter directly with the AUCC.

2. Hearing Format

The Appeals Board Members shall hear arguments from the representative of the Plaintiff, who must be an executive of the club or organization, and the AUCC representative, either the AUCC Chair or Vice-Chair. The Appeals Board Members will also have the opportunity to pose questions to the representatives. These hearings are open to the public.

The format of the hearing shall be decided by the Appeals Board.

Subsection 2 – Meetings

The AUCC Appeals Board shall convene ten (10) minutes after an Appeals Board Hearing to discuss and decide on the case to which the said hearing pertained. The Appeal Board Chair shall conduct the meeting in a fair and civil manner. The Appeals Board decision must not violate the AUCC Constitution or Bylaws. The Appeals Board may not allocate, reimburse, or transfer funds from AUCC accounts. The Appeals Board may instruct the AUCC membership to change executive policy as long as the change does not violate the AUCC Constitution or Bylaws. The Appeals Board decision should resolve the case in fair manner. These meetings are closed to the public, but the decision must be made part of the public record.

Subsection 3 – Constitutional Amendment Meetings

The AUCC Appeals Board Chair shall convene the membership discuss and vote on an AUCC constitutional amendment within two (2) weeks of approval of the amendment by the AUCC. The Appeal Board Chair shall conduct the meeting in a fair and civil manner.

The Appeals Board Chair shall publish the decision of the Board within five (5) academic days of the decision.

ARTICLE XI – INHERENT AGREEMENT

Club Officers recognize that it is their duty to understand the constitution and bylaws of the AUCC. Current versions of both the constitution and bylaws of the AUCC must be provided by the Chair or Vice-Chair upon request. By applying for AUCC funds, applicants agree to abide by AUCC policies. Applications for AUCC funds must contain a copy of Article XI of the AUCC bylaws.

ARTICLE XII – LOGO

The Chair and Vice-chair, in agreement, may choose to change the AUCC logo at anytime. The new logo must be approved by the Chair, Vice-chair, and Student Activities. A reasonable amount of money may be used to commission an artist, and the AUCC will seek American University students for this commission before resorting to others.

ARTICLE XIII – THE AUCC OFFICE

The AUCC Chair and Vice-chair are the stewards of the AUCC office, and as such they have executive privilege to set office policy. The Chair and the Vice-Chair must issue their office policy as a part of the Good-Faith Agreement, Article VIII of the AUCC Bylaws. The Chair and Vice-Chair can provide or deny club storage or club meeting space in the office at their discretion. The AUCC, however, must provide a mailbox and computer access to all clubs. The AUCC may use a reasonable amount of funds to pay for upkeep of the office.

ARTICLE XIV - STIPENDS

The Chair of the AUCC shall receive an annual stipend in the amount of \$3,000 for the academic year and shall be required to hold office hours of 15 hours per week. The Vice-Chair of the AUCC shall receive an annual stipend in the amount of \$2,000 for the academic year and shall be required to hold office hours of 10 hours per week. The scholarships shall be disbursal on a monthly basis. This disbursal schedule may be modified at the discretion of Student Activities.

ARTICLE XV - AMENDMENTS

Amendments to these bylaws may be introduced by any member of the AUCC at a Meeting for Business of the AUCC. An amendment shall be ratified upon a two-thirds (2/3) vote of the AUCC to approve such amendment.