

## **American University Club Sports Semester Report Form**

This report is to be typed and submitted electronically and a hard copy by December 4<sup>th</sup> at 4pm. Please include the following information in your report:

**General Information** – one or two paragraphs about what the Club has done or accomplished this semester and what is going to occur for the future.

**Club Schedule** – to include detailed report of results along with scores/places for each activity.

**Roster Information** – to include breakdown of roster based on M/F and classification (F, So, Jr, Sr, Gr, WCL) as students.

**Practice Schedule** – to include breakdown of frequency, locations, and times of practice.

**Travel** – to include where, when, costs associated with trip, and how many people went on each trip.

**Finances** – to include amount generated through dues, fundraising, and contributions. Updated budget to project for Spring semester based on current amount of money in account. Do not attach spreadsheet.

**Successes** – what was successful for the Club.

**Challenges** - what was difficult for the Club.

**Future Plans/Expectations** – what is the Club planning for the upcoming semesters/years.